

Peo-Taz Chapter of A.B.A.T.E. of Illinois  
Committee Position  
OFF-ROAD DIRECTOR

#### QUALIFICTATIONS

As the Off-Road Director of the Chapter, they will be contacting necessary sources to promote off-road events and activities.

#### TIME REQUIRED

The Off-Road Director will need to devote approximately 20 hours per month to the job for updating, record keeping, and telephone work. Each month there is an Officers meeting and a Chapter meeting. Additional time will be required for Chapter events.

#### BASIC DUTIES INCLUDE:

1. Reporting activities of the office at the Officers and Chapter meeting.
2. Appointing assistant and recruiting volunteers as necessary to help with job performance.
3. Preparing an Article for the Chapter Monthly Newsletter when appropriate.
4. More to be added as needed

Retyped July 2021